

**Owens Corning Composite Materials Canada LP  
Guelph Plant  
Public Liaison Committee (PLC)  
DRAFT Meeting Summary**

**April 21, 2020  
By Conference Call  
(Held virtually for purposes of public safety during COVID-19)  
Meeting: 6 p.m. – 6:40 p.m.**

**PLC Members in Attendance:**

Nicole DeFrancesco, Sacred Heart School  
Beverley Hale, Associate VP Research (Agri–Food Partnership), University of Guelph  
Shakiba Shayani, President and CEO, Guelph Chamber of Commerce  
Peter Smith, Community Member

*Absent:*

Alisha Arnold, Two Rivers Neighbourhood Association  
Bo Cheyne, Wellington Dufferin Guelph Public Health  
Steve Gazzola, President, Italian-Canadian Club  
John Kinhead, Community Member  
Rob Meyers, Wellington Dufferin Guelph Public Health  
Lorraine Pagnan, Community Member  
Diane Sudds, Guelph Water Works  
Craig Vallesi, Membership Engagement Representative, Guelph Chamber of Commerce  
Shawn Zentner, Wellington Dufferin Guelph Public Health

**Representatives from Owens Corning Guelph:**

Rob Nixon, Facility Manager  
Brett Arnold, Quality Leader  
Mark Vanderlaan, Engineering Specialist  
Megan Moore, Environment, Health and Safety Leader  
Kate Stanley, Community Liaison Representative

**Other Attendees:**

Jackie Lamport, Senior Environmental Officer, Ministry of Environment, Conservation and Parks  
Penny McInnis, LEHDER Environmental Services

**Facilitator**

Kelly Henry

**Meeting Handouts (distributed electronically prior to the call):**

- Draft PLC Meeting Summary – Jan. 28, 2020

**Welcome and Introductions**

Kelly Henry welcomed the group and reviewed the mission of the PLC. She explained that due to Covid-19 restrictions, the PLC is meeting by conference call, marking the first “virtual” session of the group.

Rob Nixon extended his best wishes to those PLC members on the call. He expressed special thanks to Bo Cheyne and Shawn Zentner, from the Wellington Dufferin Guelph Health Department, who are unable to join the call due to the influx of work created by the pandemic.

### **Old Business**

- The group finalized the Summary of the Jan. 28, 2020 PLC Meeting. It will be posted to the website (ocguelph.com).

### **Proposed Meeting Schedule for 2020**

- Q3: Proposed July 21; Bad Weather July 28
- Q4: Proposed Oct. 20; Bad Weather Oct. 27

### **Plant Update**

- Rob Nixon updated the PLC on:
  - Owens Corning Plant Operations
    - There are no cases of Covid-19 at the facility.
    - Production has been impacted dramatically, with business down 30 percent because of the pandemic.
    - The company has taken advantage of various federal financial assistance programs and has avoided layoffs.
    - The plant has started to accept delivery of certain raw materials by rail. So far, that has resulted in the delivery of about one rail car per week.
- Brett Arnold confirmed that:
  - In consultation with the Ministry, the validated Source Testing Program, originally scheduled to take place in April, has been delayed.
- Megan Moore gave an update on:
  - Health and Safety
    - In light of Covid-19, the plant has instituted updated safety procedures for all employees.
  - Community
    - Owens Corning donated facial masks to Guelph General Hospital, which was experiencing a critical shortage of personal protective equipment and medical supplies.
    - Habitat for Humanity – About 12 members of the Owens Corning team participated in a new building project at City Place on Feb. 13.

### **Air Monitoring Program**

- Penny McInnis reviewed:
  - The draft 2019 Annual Ambient Air Monitoring Report. The report will be submitted in May 2020. The results continue to decrease and are well below the site- specific standard.
  - The draft Ambient Monitoring Report for first quarter, 2020.

### **Regulatory Reporting**

- Rob Nixon reported that the following updates will be provided at the July session:
  - Emission Summary and Dispersion Modelling Report
  - Written summary for the Site Specific Action Plan
  - Acoustic Assessment Report
  - ECA Annual Written Summary
  - National Pollutant Release Inventory

### **Community Hot Topics**

- Shakiba Shayani said that the Chamber of Commerce continues to support the business community and will be working with firms to reopen safely over the coming weeks.
- Beverley Hale said that many members of the University of Guelph staff continue to be productive while they work at home. Many employees are considered essential, as they work with agriculture and food needs. She said more than 200 researchers come to work each day, particularly in the midst of calving season. Caring for livestock is vital.
- Nicole DeFrancesco said that teachers are working hard to engage students using online learning. The school distributed 1,000 devices to students who didn't have access to computer technology.
- Peter Smith reported that local neighbourhood members are practicing social distancing and wearing facial masks.
- Jackie Lamport said she is working from home and continues to respond to on-scene emergencies, as necessary. She gave an update on the former IMICO site, saying that additional environmental testing requirements are required before redevelopment plans can move forward. The 13-acre site is located on Beverley Street.

### **Action Items:**

The company will:

- Continue ambient air monitoring (reporting quarterly).
- Seek and implement opportunities for driving reductions.
- Continue to report source results and mitigation measures to the Ministry and PLC.
- The July 21 PLC agenda will be posted to the website a month prior to the next meeting.

### **Next Meeting: Tuesday, July 21; Inclement Weather July 28**

- Review the Emission Summary and Dispersion Modeling Report
- Review second quarter data for Ambient Air Monitoring - 2020
- Review the summary for the Site Specific Action Plan
- Review the Acoustic Assessment Report
- Review the ECA Annual Written Summary
- Review the National Pollutant Release Inventory
- Provide an update on regulatory reporting for 2020