

**Owens Corning Composite Materials Canada LP
Guelph Plant
Public Liaison Committee (PLC)
DRAFT Meeting Summary**

**April 20, 2021
By Conference Call
(Held virtually for purposes of public safety during COVID-19)
Meeting: 5 p.m. – 5:45 p.m.**

PLC Members in Attendance:

Sam Cino, Two Rivers Neighbourhood Group
Beverley Hale, Associate VP Research (Agri–Food Partnership), University of Guelph
Shakiba Shayani, President and CEO, Guelph Chamber of Commerce
Peter Smith, Community Member
Diane Sudds, Guelph Water Works

Absent:

Alisha Arnold, Two Rivers Neighbourhood Group
Bo Cheyne, Wellington Dufferin Guelph Public Health
Nicole DeFrancesco, Sacred Heart School
Steve Gazzola, President, Italian-Canadian Club
John Kinkead, Community Member
Rob Meyers, Wellington Dufferin Guelph Public Health
Lorraine Pagnan, Community Member
Craig Vallesi, Membership Engagement Representative, Guelph Chamber of Commerce
Shawn Zentner, Wellington Dufferin Guelph Public Health

Representatives from Owens Corning Guelph:

Brett Arnold, Quality Leader
Megan Moore, Environment, Health and Safety Leader
Kate Stanley, Community Liaison Representative
Jeff Taylor, Plant Manager
Mark Vanderlaan, Engineering Specialist

Facilitator

Kelly Henry

Meeting Handouts (distributed electronically prior to the call):

- Draft PLC Meeting Summary – Jan. 26, 2021

Welcome and Introductions

Kelly Henry welcomed the group and reviewed the mission of the PLC. Due to Covid-19 restrictions, the PLC is meeting by video conference call.

Old Business

- The group finalized the Summary of the Jan. 26, 2021 PLC Meeting. It will be posted to the website (ocguelph.com).

Plant Update

- Jeff Taylor updated the PLC on:
 - Health and Safety
 - There were two cases of Covid-19 at the facility. In each case, the employees have been cleared to come back to work.
 - Covid-19 protocols continue to be implemented. The company is providing employees with information about vaccination opportunities. Many have already had their first shot.
 - No recordable injuries.
- Brett Arnold discussed:
 - Owens Corning Plant Operations
 - A water conservation project has identified two separate water saving opportunities. By taking excess supply water from two different production processes and diverting that water to the furnace cooling recycled water system, the facility is able to save 25,000 liters of water per day or about 10 percent of the plant's annual water consumption. (The average household uses about 600 liters of water per day.)
- Megan Moore gave an update on:
 - Community
 - The company, along with employees, donated food and monetary funds to the Guelph Food Bank. The crews created a friendly competition between the different work shifts, leading to more donations. Monetary gifts are used to buy pre-filled brown bags of groceries which are given to those in need.
- Mark Vanderlaan expressed thanks to Lorraine Pagnan, a PLC member and neighbour. She alerted the staff to a loud noise coming from the facility roof. Thanks to Lorraine's efforts, personnel were able to replace a faulty fan motor, the source of the noise.

Air Monitoring Program

- Megan Moore reviewed:
 - The draft Annual Ambient Air Monitoring Report for 2020.
 - The draft Ambient Air Monitoring Report for first quarter, 2021.

Regulatory Reporting

- Jeff Taylor reported on the following:
 - Written Summary for the Site Specific Action Plan (Submitted: March 31, 2021)
 - Annual Ambient Air Monitoring Report (due: May, 2021)
 - Emission Summary and Dispersion Modelling Report (Due: June 30, 2021)
 - National Pollutant Release Inventory (due: June, 2021)
 - Acoustic Assessment Report (due: June 30, 2021)
 - ECA Annual Written Summary (due: Aug. 31, 2021)

Community Hot Topics

- Beverley Hale said that many staff members are working from home. Now, the biggest challenge is faced by the 500 workers who take care of the livestock. Strenuous Covid protocols are in place to maintain a safe work environment, while caring for the animals.
- Peter Smith reported that University of Guelph remains focused on safety during the pandemic. He has returned to working full time in the University laboratories.

- Diane Sudds said many support, administrative and technical staff members are working from home, due to recent Covid-19 stay-at-home orders. Treatment operators are reporting to work on site. Construction continues at the Waterworks site, as part of a major site expansion that will include upgrades to the pump house and the administration building.
- Sam Cino reported that the Two Rivers Neighbourhood Group continues to host a community food market on Wednesdays. He said plans for a community garden are underway, although the Covid-19 lock down has hampered progress.
- Shakiba Shayani said the Guelph Chamber of Commerce is making virtual programming available to its members. The Chamber is aware of the unique challenges being faced by local firms in light of the pandemic and is looking forward to a strong vaccine rollout.

Action Items:

The company will:

- Continue ambient air monitoring (reporting quarterly and annually).
- Seek and implement opportunities for driving additional reductions.
- Continue to report source results and mitigation measures to the Ministry and PLC.
- Post the July 20, 2021 PLC agenda to the website a month prior to the next meeting.

Next Meeting: Tuesday, July 20, 2021, to be held as a virtual meeting

- Provide an update on the source testing to confirm compliance with the site-specific standard
- Review second quarter, 2021, data for Ambient Air Monitoring
- Provide an update on regulatory reporting for 2021