

**Owens Corning Composite Materials Canada LP
Guelph Plant
Public Liaison Committee (PLC)
DRAFT Meeting Summary
October 17, 2023
5:30 p.m. – 7 p.m.**

PLC Members in Attendance:

Caroline Forsyth, Guelph Water Works
Beverley Hale, Associate VP Research (Agri–Food Partnership), University of Guelph
Melanie Lamb, Two Rivers Neighbourhood Group
Mark Mayo, Manager of Operations, Guelph Chamber of Commerce
Lorraine Pagnan, Community Member

Absent:

Paul Allen, Guelph Water Works
Bo Cheyne, Wellington Dufferin Guelph Public Health
John Kinkead, Community Member
Steve Gazzola, President, Italian-Canadian Club
Shakiba Shayani, President and CEO, Guelph Chamber of Commerce
Victoria Sheehan, Principal, Sacred Heart School
Peter Smith, Community Member

Representatives from Owens Corning Guelph:

Patrick Drabicki, Environment, Health and Safety Leader
Kate Stanley, Community Liaison Representative
Jeff Taylor, Plant Manager
Mark Vanderlaan, Engineering Specialist

Other Attendees:

Rachel Jones, Montrose Environmental Group

Facilitator

Kelly Henry

Meeting Handouts:

- Draft PLC Meeting Summary – July 18, 2023

Welcome and Introductions

Kelly Henry greeted the committee members and reviewed the mission of the PLC.

Old Business

- The group finalized the summary of the July 18, 2023 PLC Meeting. The summary will be posted to the website (ocguelph.com).

Proposed Meeting Schedule for 2024

- Q1: Proposed Jan. 23
- Q2: Proposed April 23
- Q3: Proposed July 16
- Q4: Proposed Oct. 22

Plant Update

- Jeff Taylor gave an update on:
 - Community
 - The plant joined Food 4 Kids Guelph in supporting the “Feed Our Children” campaign, which helps combat food insecurity and chronic hunger in area youth. Employees are putting together 485 non-perishable food kits to be given to select children to take home on weekends and holidays starting in November. The cost is covered by the Owens Corning Foundation.
 - Owens Corning has adopted Sacred Heart School and the students are welcome to attend a Guelph Storm game. Members of the Guelph Storm will join Grade 3 students in decorating the Owens Corning Christmas tree.
 - In addition, the company is sponsoring the Guelph Storm game on Dec. 2. The game will benefit the non-profit group Big Brothers, Big Sisters.
- Patrick Drabicki reviewed:
 - Health and Safety
 - No reportable incidents or injuries occurred since the last PLC meeting.
 - The facility is continuing to focus on improving safety along the pedestrian walkways within the plant. The goal is to limit the interaction between “people and machines,” such as forklifts and other vehicles.
 - An ISO audit was conducted in September.
 - Representatives from two other Owens Corning facilities conducted a “cross audit,” in which the plant operations are reviewed as part of the “Road to Zero” initiative and an SIF (Safety Instrumented Function) Assessment.
 - Flu shots and biometric screening programs are being provided to employees on Oct. 20 and 23.
- Jeff Taylor shared information regarding:
 - Operations
 - To commemorate Manufacturing Appreciation Month, each employee received a pie from Strom’s Farm and Bakery.
 - A quiet room has been established for employees.
 - The plant is planning to invest in a new re-designed operations office over the next three to four years.
 - Business has seen a slight decline in demand over the past year, but production remains strong.
- Mark Vanderlaan discussed:
 - Roofing improvements will be made to a small section of the roof in coming weeks.
- Kate Stanley said:
 - Ward 2 Councillors Rodrigo Goller and Carly Klassen will be meeting with plant representatives and taking a tour of the facility on Oct. 25.

Air Monitoring Program

- Patrick Drabicki reported on:
 - The draft Ambient Air Monitoring Report for the third quarter, 2023. The results continue to reflect a decrease and are well below the site-specific standard.

- As requested by the staff at the City of Guelph Water Works facility, the monitor on their property was removed at the end of July.
- Jeff Taylor said:
 - In July, a request was made by Owens Corning to the Ministry of Environment, Conservation and Parks (MECP) asking for relief from the Environmental Compliance Approval (ECA) condition requiring an Ambient Air Monitoring program be conducted, based on:
 - Data consistency – In six full calendar years, there have been no reportable measurements (values greater than the Monitoring Assessment Value or Upper Risk Threshold). Annual averages decreased from 40 percent of the Site-Specific Standard in 2017 to less than 10 percent of the standard in 2022.
 - Ongoing instrumentation issues, lack of availability of rental units and maintenance services.
 - Numerous acts of vandalism with Lyon Park unit.
 - The removal of the air monitoring unit located on the City of Guelph Water Works property on July 29 to make way for a multi-year construction project.
 - Owens Corning Guelph is continuing to discuss the request with the local MECP representatives.
- Jeff Taylor fielded questions from the PLC members regarding the ambient monitoring program and Owen Corning's compliance with all criteria, including the site specific standard for hexavalent chromium.

Regulatory Reporting

- Jeff Taylor reviewed:
 - The regulatory reporting schedule for 2023:
 - Written Summary for Site Specific Action Plan (Submitted: March 30)
 - Annual Ambient Air Monitoring Report (Submitted: May 15)
 - National Pollutant Release Inventory (Submitted: May 26)
 - Emission Summary and Dispersion Modelling Report Update (Completed: June 27)
 - Acoustic Assessment Report (Submitted: June 5)
 - ECA Annual Written Summary (Submitted: Aug. 24)

Community Hot Topics

- Mark Mayo said the Chamber of Commerce continues to provide programs to help area businesses. He said it has been a nice quiet summer, with very little traffic on York Road, because of road construction taking place farther away from the neighbourhood.
- Mel Lamb said the Two Rivers Neighbourhood Group is doing well. She thanked Owens Corning for their support of the Pumpkin Promenade, a fundraiser being held on Nov. 3. The money goes directly to running the food bank and other programs. Donations to the food bank are the lowest they have been, while demand is at its highest. The group will need to find a new office space by January.
- Beverley Hale said the University of Guelph's Animal Care Committee is looking for two community members to participate in the group. No expertise is necessary. The group meets once a month on Friday afternoons.
- Caroline Forsyth praised Owen Corning for its ongoing commitment to the environment.

- Lorraine Pagnan said that the past issues with truck traffic have improved. She said she appreciates the pedestrian traffic light at the crosswalk in front of the plant and said that it is beneficial to the community.

Action Items:

The company will:

- Continue ambient air monitoring (reporting quarterly and annually).
- Seek and implement opportunities for driving additional reductions.
- Continue to report results to the Ministry and PLC.
- Post the January 23, 2024 PLC agenda to the website a month prior to the next meeting.

Next Meeting: Tuesday, January 23, 2024

- Review the fourth quarter 2023 ambient air monitoring report
- Review initial data on the annual average of ambient air monitoring
- Provide an update on regulatory reporting for 2024
- Share information on the company's request for relief from the ECA condition requiring an ambient air monitoring program